

**APPLICATION FOR PARTICIPATION IN PROCUREMENT**  
**(GSC-118) HUMAN RESOURCE MANAGEMENT SYSTEM IMPLEMENTATION, SUBSCRIPTION AND**  
**CONSULTING SERVICES (OF THE NEGOTIATED PROCEDURE WITH PUBLICATION)**

**1. INFORMATION ON THE SUPPLIER<sup>1</sup>**

Name of the Supplier / Names of the Members of a Group of Suppliers	AGroup SIA
Representative or the Lead Member of a Group of Suppliers <i>(to be completed if the Tender is submitted by a Group of Suppliers)</i>	-

**2. AGREEMENT TO THE PROCUREMENT CONDITIONS**

We do hereby declare that we would like to participate in the Procurement. We do hereby also note that we have become acquainted with and agree with all Procurement Conditions established in:

- 1) Notice of the Procurement;
- 2) Procurement Conditions (as defined in the General and the Special Procurement Conditions).

**3. INFORMATION ON SUB-SUPPLIERS PLANNED TO BE HIRED OR RELYING ON THE CAPACITIES OF OTHER ECONOMIC ENTITIES**

The Supplier along with the Application **must indicate** Economic entities on whose capacities the Supplier relies aiming to meet the qualification requirements established in the Procurement Documents. If Supplier in the Application form does not specify, that he relies in a Economic entity capacities, in accordance with Article 49 of the LPP, shall be considered that the Supplier meets the qualification requirements by itself.

3.1. The Economic entities on whose capacities the Supplier relies aiming during the whole period of the performance of the Contract (if the Supplier by itself / or the member of the Group of Suppliers does not meet the qualification requirements established in the Procurement Documents):

No.	Name of the Economic entities on whose capacities the Supplier relies aiming to meet the qualification requirements	Description of qualification requirements, which would be met by relying on Economic entities capacities <sup>2</sup>
1.	-	-
2.	-	-

The qualification requirements applicable to the Supplier may be met by the Supplier and (or) the Economic entity, or both of them jointly.

**Note:** The Supplier shall submit ESPDs completed and signed by the Economic entity along with the Application.

Upon the Buyer's request, we would submit proofs that we would have access to the capacities of the Economic entities listed on the Paragraph 3.1. table within the course of implementation of the Contract.

Upon the Buyer's request, we would submit digital copies of the Economic entities (specialists) declarations completed based on the form given as the Annex 3 to the Application form proving their agreement to be

<sup>1</sup> The Suppliers must fill in Annex 1 to the Application form.

<sup>2</sup> Such transfer does not affect the liability of the principal Supplier in respect of implementation of the Contract planned to be concluded.

employed by the Supplier in the event that the Tender is successful in the Procurement conducted by the Buyer.

3.2. The following Sub-suppliers would be hired for implementation of the Contract:

No.	Name of the Sub-suppliers <sup>3</sup>	The part of the object of the Contract to be relied on the Sub-Supplier, which does not have to meet qualification requirements <sup>4</sup>
1.	-	-
2.	-	-

**Note:** Is not required to submit ESPDs completed and signed by Sub-Suppliers.

In case, the Supplier would be relying on Third person (definition on GPC paragraph 1.21.) resources, Supplier must indicate it in this table:

Eil. Nr.	Name of the Third person	Third person resources
1.	-	-

**Note:** The Supplier should indicate Third person resources and submit proofs that he will have access to the Third person resources within the course of implementation of the Contract. Before determining the Successful Tender, the Buyer will verify the evidences. The Suppliers unilateral confirmation may not be considered as the evidence. Is not required to submit ESPDs completed and signed by Third persons.

#### 4. ANNEXES TO THE APPLICATION FORM

- 4.1. Annex 1. The Supplier's details and other information (completion is obligatory);
- 4.2. Annex 2. ESPD form completed by the Supplier (and Economic entities on whose capacities the Supplier relies) in a espd.reply.xml or pdf format.
- 4.3. Annex 3. Declaration on agreement to be employed by the Supplier in the event the Tender is successful.
- 4.4. Annex 4. List of properly implemented or ongoing Contracts.
- 4.5. Annex 5. List of specialists Suggested by the Supplier.

**\*NOTE: Annexes 3-5 do not need to be completed and submitted along with the Application. Only the potentially Successful Tenderer would be required to complete and submit these documents.**

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<sup>3</sup> A specific name of the Sub-Supplier must be given, if it is known at the time of submission of the Application. If there are plans for hiring, but a specific name is not known, specify "unknown".

<sup>4</sup> Such transfer does not affect the liability of the principal Supplier in respect of implementation of the Contract planned to be concluded.

<sup>5</sup> If the Application for the Procurement is signed by a person authorised by the CEO, a written authorisation or another document granting the right of signature must be appended to the Application.

### THE SUPPLIER'S DETAILS AND OTHER INFORMATION

Table 1

Name of the Supplier / Names of the Suppliers Engaged in a Joint Venture	AGroup SIA
Legal entity code(s) <sup>6</sup> (Business Licence No., etc., in case when the Application is submitted by a natural entity)	40003986259
The Supplier's VAT Payer's code(s) <sup>7</sup>	
Account number as well as bank name and bank code of the Supplier / the Lead Partner under the Joint Venture Agreement	
Address(-es) of the Supplier <sup>8</sup> (also indicate address for correspondence, if it is different)	Duntes iela 3, Riga, LV-1013, Latvia
Telephone number and e-mail of the Supplier / the Lead Partner under the Joint Venture Agreement for the issues arising within the course of conducting the procurement	
Name, surname of the person of the Supplier / the Lead Partner in the Joint Venture authorised for signing of the Application and the grounds authorising the person to sign it <sup>9</sup>	

Table 2

Information about Supplier / Member of a Group of Suppliers / Economic entity having a majority of votes at the meeting of the stakeholders of a legal entity (REQUIRED TO MARK 1 of 3 <input type="checkbox"/> OPTIONS)					
AGroup SIA	The Supplier's stakeholder holding the majority at the meeting of the stakeholders of a legal entity <b>is a another legal entity</b>  <input type="checkbox"/> ⇒	(enter the name of another legal entity holding the majority of votes). Example: holding company	The Supplier ( <b>natural entity</b> ) or the Supplier's (legal entity) stakeholder ( <b>natural entity</b> ), has the majority of votes at the meeting of the stakeholders of a legal entity <input type="checkbox"/> ⇒	(enter the name of natural entity, holding the majority of votes) Example: founder or director of the company	<b>None of the Supplier's stakeholders hold the majority at the meeting of the stakeholders of a legal entity.</b>  <input checked="" type="checkbox"/>
(enter member of a Group of Suppliers (in case there is a joint activity agreement) / Economic entity (if Supplier relies aiming to meet the qualification requirements))	The Supplier's stakeholder holding the majority at the meeting of the stakeholders of a legal entity <b>is a another legal entity</b>  <input type="checkbox"/> ⇒	(enter the name of another legal entity holding the majority of votes). Example: holding company	The Supplier ( <b>natural entity</b> ) or the Supplier's (legal entity) stakeholder ( <b>natural entity</b> ), has the majority of votes at the meeting of the stakeholders of a legal entity <input type="checkbox"/> ⇒	(enter the name of natural entity, holding the majority of votes) Example: founder or director of the company	<b>None of the Supplier's stakeholders hold the majority at the meeting of the stakeholders of a legal entity.</b>  <input type="checkbox"/>

<sup>6</sup> In case when the Application is submitted by the Group of Suppliers Engaged in a Joint Venture, information on all Suppliers Engaged in a Joint Venture must be provided.

<sup>7</sup> Ibid.

<sup>8</sup> Ibid.

<sup>9</sup> The Supplier must indicate the grounds entitling the authorised person thereof to represent the Supplier's company (for instance, if the Supplier's authorised person is other than the director of the company, indicate the power of attorney authorising the person to represent the company, and if the Supplier's company is represented by the CEO of the company himself/ herself, then it should be indicated "in accordance with the Articles of Association of the Company", etc.)

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Table 3

Information about Supplier / Member of a Group of Suppliers / Economic entity management or supervisory members or other members			
AGroup SIA	Management board members will have to approve the contract with the Buyer  <b>(PLEASE MARK No / Yes)</b>	Supervisory board members will have to approve the contract with the Buyer  <b>(PLEASE MARK No / Yes)</b>	There is other members who has powers of representation, decision making or control in respect of Supplier, who will have to approve the contract with the Buyer  <b>(PLEASE MARK No / Yes)</b>
	No <input type="checkbox"/>	No <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	We don't have a Management board <input type="checkbox"/>	We don't have a Supervisory board <input type="checkbox"/>	There is no other members who has powers of representation, decision making or control in respect of Supplier, who will have to approve the contract with the Buyer <input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/> Yes, Alexander Snurnitsyn Member of the Board and CEO	<input type="checkbox"/> Yes (if „Yes“ - enter names, surnames of the members)	<input type="checkbox"/> Yes (if „Yes“ - enter names, surnames of the members)